



## JOB VACANCY - FORKLIFT DRIVER

**Africa Improved Foods (AIF)** is a Public-Private Partnership focused on addressing malnutrition through the production of nutritious, high quality fortified foods.

Department : <b>Warehouse&amp; Inventory</b>	Direct Reports: <b>None</b>
Reports to: <b>Warehouse Supervisor</b>	Contract terms: <b>Open ended Contract</b>
Location: <b>Kigali, Rwanda</b>	

### **TASKS & RESPONSIBILITIES**

- Follow all health and safety procedure and regulations as directed by the organization
- Operate the forklift with care and with awareness of the people and the surrounding environment
- Carry out regular checks the forklifts and execute basic maintenance
- Arrange items in the store using FIFO store management methods of management
- Ensure that the products are properly lifted and safely moved to designated areas

### **QUALIFICATIONS & EXPERIENCES**

- Must have at least a secondary diploma or equivalent.
- Minimum of 2 years' experience driving heaving machinery, forklifts, or any other related equipment
- Valid Rwandan driving license Category F
- Excellent coordination
- Good time management skills
- Great interpersonal and communication skills
- Time management and problem-solving skills

### **APPLICATION GUIDELINES**

All applications including application letter, curriculum vitae and academic qualifications should be submitted in single PDF File via this email: [recruitment@africaimprovedfoods.com](mailto:recruitment@africaimprovedfoods.com) for the attention of the **Human Resources Manager of Africa Improved Foods Rwanda Ltd.**

The closing date for submission of applications is **Monday 20<sup>th</sup> February 2023.**

*Only shortlisted candidates will be contacted.*

*Kigali, 09<sup>th</sup> February 2023*